

**DRAFT SUMMARY MINUTES – REGULAR MEETING – NOVEMBER 24, 2009
ELMWOOD PARK BOARD OF EDUCATION
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Following are Final Summary Minutes of the Regular Meeting of the Elmwood Park Board of Education held on Tuesday, November 24, 2009. Official, more detailed minutes, are maintained in the Office of the Board Secretary.

The Regular Meeting of the Elmwood Park Board of Education was opened at 8:20 p.m. in the Memorial High School Media Center.

Present were: Jennifer Pellegrine, Arlene Rudmann, Lori Sproviero, Michael Bufis, Douglas DeMatteo, Louise Gerardi, Claire Kalinowski, Keith Cannizzo, and Sandra Balistrieri. Also present were Joseph F. Casapulla, Superintendent of Schools, Matthew DeMaria, Board Attorney, Richard Tomko, Interim Assistant Superintendent/Curriculum and Instruction. Also present were Councilmen, Louis Castiglia, Frank Caramagna, And Councilman Elect, Keith Work.

The Statement of Compliance is hereby incorporated. “The November Work Meeting of the Elmwood Park Board of Education is scheduled for Tuesday, November 24, 2009, t 6:30 p.m. in the Memorial High School Teachers’ Faculty Room. The Regular November Action Meeting of the Elmwood Park Board of Education is scheduled for Tuesday, November 24, 2009, at 8 p.m. in the Memorial High School Media Center.”

James Cerullo of Ferraioli, Wielkotz, Cerullo & Cuva, P.A., the board’s auditing firm, was present at the Work Meeting held at 6:30 p.m. to give a presentation on the Comprehensive Annual Financial Report and Corrective Action Plan for year ending June 30, 2009.

Interviews of candidates for the position of Principal, Gilbert Avenue School were also Held during the work session.

The regular meeting was opened to the public at 8:21 p.m. and closed to the public at 8:21 p.m.; reopened to the public at 8:35 p.m. and closed to the public at 8:50 P.M. No one addressed the board during the first public portions of the meeting. The following individuals addressed the board during the second public portion of the meeting:

<u>Name</u>	<u>Address</u>	<u>Topic</u>
Mary Ann Ehrman	16 th Avenue PTO President Gantner PTO Officer	Space issues; Art in a cart; PTO’s desire to use old gym/ storage space.
Jim Monaco	Gilbert PTO Officer	PTO’s desire to use school facilities; Encourage district to remind students to wash hands; Questions on school nurse and accident procedure.
Diana Pangilinan and other identified students	Student Congress	Student event update; Discussed poster to encourage student to wash hands.

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1. PERSONNEL

Motion of Mrs. Sproviero, Seconded by Mr. Cannizzo, approving personnel action resolutions A through F.

Vote: Approved unanimously by roll call vote of the members present.

- A. The superintendent recommends that the board of education confirm/approve the *unpaid leave of absence* for Mrs. Lisa Higbie, art teacher, at Memorial High School, for reasons of maternity, in accordance with the Federal Family Leave Act, per her physician, from March 1, 2010, through on or about May 28, 2010.
- B. The superintendent recommends that the board of education confirm/approve the *unpaid leave of absence* for Mrs. Carmelina Buffa, grade 6 teacher, at Memorial Middle School, under the Intermittent Family Medical Leave Act from January 1, 2010 through December 31, 2010, not to exceed twelve workweeks.
- C. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Ms. Janel Antonetti, 489 Essex Street, Hackensack 07601, as a classroom teacher aide for district student(s) at Sixteenth Avenue School, at a rate of \$12.50 per hour, effective October 30, 2009, through June 25, 2010, pending results of drug screening and fingerprint check.
- D. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Mr. Thomas Mulligan, 23 Caruth Avenue, Elmwood Park 07407 as In-School Suspension Coordinator at Memorial High School, at a rate of \$12.50 per hour.

NOTE: Mr. Mulligan is a substitute teacher in the Elmwood Park School District.
- E. The superintendent recommends that the board of education confirm/approve the *appointment(s)* of Ms. Jessica Watkins, 209 Comly Road, Apt. K-1, Lincoln Park 07035, as Title 1 Elementary Teacher at a salary of \$42,000, Step 1 of the BA teacher salary guide, pro rated, for the remainder of the 2009/2010 school year, effective November 30, 2009, through June 30, 2010, pending results of drug screening and fingerprint check.

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- F. The superintendent recommends that the board of education confirm/approve the *extra-curricular* coaching/non-coaching, district/out of district student activity position(s), for the 2009/2010 School year, as listed below:

<u>NAME</u>	<u>POSITION</u>	<u>STEP</u>	<u>SALARY</u>
Paul Forlai	Volunteer Assistant Wrestling Coach	---	---
Jenny Shannon	Thespian Honor Society Advisor	---	\$841 (pro-rated)
Arthur Zilz	Assistant Girls Basketball Coach	4	\$6,041.00
Jerry Dallessio	Volunteer Boys Basketball Coach	---	---
Joseph Strippoli	Volunteer Boys Wrestling Coach	---	---
Thomas Mulligan	Volunteer Boys Wrestling Coach	---	---

NOTE: These appointment(s) do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

Motion of Mrs. Sproviero, Seconded by Mr. Bufis, approving personnel action resolutions G through K.

Vote: Approved unanimously by roll call vote of the members present.

- G. The superintendent recommends that the board of education confirm/approve the *student teaching placement(s) assignment(s)*, as listed below:

NAME: Robert Kennedy (physical education)
 SCHOOL: Gantner Avenue School
 TIME FRAME: January 20, 2010 through March 12, 2010
 TEACHER: Kevin Harriman

- H. The superintendent recommends that the board of education confirm/approve the *field observation assignment(s)*, by the following individual, as listed below:

NAME: Matt Ten-Hoeve (student at Bloomfield College)
 TIME FRAME: 10 hours of observations in classrooms
 SCHOOL: Memorial High School
 TEACHER: TBD

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- I. The superintendent recommends that the board of education confirm/approve the *appointment(s)* as listed below:

SUBSTITUTE TEACHERS: As attached

NOTE: These appointment(s) do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

- J. The superintendent recommends that the board of education confirm/approve a *movement on guide* for Mrs. Regine Hevner, language arts literacy teacher, at Memorial High School, from \$49,000, Step 4 of the BA+15 teacher salary guide for the 2009/2010 school year to \$50,500, Step 4 of the BA+30 teacher salary guide for the 2009/2010 school year, effective September 1, 2009, through June 30, 2010.

NOTE: Records indicate that all the necessary requirements have been met.

- K. The superintendent recommends that the board of education confirm/approve the *professional trip(s)* as listed below:

- 1) Kathleen Monahan (60 East 53rd Street), State Aid & Budget Preparation, December 15, 2009, half day, New Jersey Association of School Business Officials, Wyndham Garden, Mt. Olive, at a cost not to exceed \$100. A substitute is not required. (1st activity)
- 2) Alicia Schwartz (Gilbert Avenue School), Asberger's Disorder & Autism, December 8, 2009, full day, New England Educational Institute, Suffern, New York, at a cost of \$161.00. A substitute is not required. (1st activity)
- 3) Lisa Rosenberg (Memorial High School), New Jersey Association of Family & Consumer Science Conference, December 11, 2009, full day, Cooperative Extension of Monmouth County, Freehold, at a cost not to exceed \$94.00. A substitute is required. (1st activity)
- 4) Brian Meixner (Memorial Middle School), Working with Difficult and Disruptive Students, January 11, 2010, full day, Holiday Inn, Newark, at a cost not to exceed a cost of \$205. A substitute is required. (1st activity)

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- 5) Tara Aken (Gantner Avenue School), Practical Discipline Strategies for the Difficult Young Child, December 2, 2009, full day, Bureau of Education & Research, Newark, at a cost not to exceed \$199. A substitute is required. (1st activity)
- 6) Jerry Green (Memorial High School), Good Ideas in Teaching Pre Calculus, March 19, 2010, full day, Rutgers University, Piscataway, at a cost of \$196. A substitute is required. (1st activity)
- 7) Michael Morin (Memorial Middle School), Algebra for all Students Preparing for the New End of Year Assessment, January 7, 2010, full day, Rutgers University, Piscataway, at a cost of \$217. A substitute is required. (1st activity)
- 8) Robin Pollack (Gantner Avenue School), Outstanding Technology Projects to Enhance Content Learning, December 9, 2009, full day, Bureau of Education & Research, Parsippany, at a cost of \$205. A substitute is required. (1st activity)
- 9) Kevin Harriman (Gantner Avenue School), Promoting Fitness, Practical Ideas, December 14, 2009, full day, Bureau of Education & Research, Newark, at a cost of \$227. A substitute is required. (1st activity)
- 10) Maira Cedeno (Memorial High School), How to Teach Calculus to Non-AP Students, December 8, 2009, full day, Rutgers Department of Math, Piscataway, at a cost of \$206. A substitute is required. (1st activity)
- 11) Amy Obropta (Sixteenth Avenue School), Dr. Jean’s Tips, Tricks, and Terrific Classroom Management, December 8, 2009, full day, Crowne Plaza Hotel & Conference Center, Harmon Plaza, Secaucus, at a cost of \$199. A substitute is required. (1st activity)
- 12) Lisa Acinapura (Sixteenth Avenue School), Asperger’s Disorder & Autism, December 8, 2009, full day, Yale University, Suffern, New York, at a cost of \$149. A substitute is not required. (3rd Activity)
- 13) Jennifer Surniak (Gilbert Avenue School), Lisa Acinapura (Sixteenth Avenue School), Response to Intervention, December 10, 2009, full day, Region IV Special Education, Paramus, at no cost. A substitute is not required. (2nd activity for Jennifer Surniak), (4th activity for Lisa Acinapura)

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Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving personnel action resolution L.

Vote: The above motion was carried by a vote of seven (7) ayes and one (1) abstention (Mrs. Gerardi). Mrs. Sproviero recused herself from the vote.

- L. The superintendent recommends that the board of education confirm/approve the appointment of Mr. David Saper, 23 Agawam Drive, Wayne, New Jersey, 07470, as elementary principal, for the Elmwood Park School District, Gilbert Avenue School, at a salary Of \$117,404, Step 6, Guide A, of the Elmwood Park Administrators Association salary guide, effective January 4, 2010, through June 30, 2010.

2. PUPILS

Motion of Mrs. Sproviero, Seconded by Mr. DeMatteo, approving pupil action resolutions A through N.

VOTE: Approved unanimously by roll call vote of the members present.

- A. The superintendent recommends that the board of education confirm/approve bedside instruction for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$48 per hour, not to exceed 2 hours per day, 5 days per week, services provided by Education Incorporated, Summit Oaks Hospital, 19 Prospect Street, Summit 07901:

001164 – MD Grade 3 at Gantner Avenue School (ongoing)

- B. The superintendent recommends that the board of education confirm/approve occupational therapy evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year’s cost was \$250, services provided by Boni Gross, OTSN, 41 Hillcrest Road, West Caldwell 07006:

001487 - Pre-K at Gantner Avenue School (ongoing)
106353 - Kindergarten at Sixteenth Avenue School (initial)
106437 – Pre-K (initial)
001048 – SLD Grade 7 at Banyan School (ongoing)
103094 – Grade 3 at Gilbert Avenue School (initial)

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- C. The superintendent recommends that the board of education confirm/approve speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was the same, services provided by Perfectly Speaking, LLC, 79 Wilson Street, Saddle Brook 07663:

100187 - Grade 4 at Gilbert Avenue School	(ongoing)
101758 - COM Grade 5 at Gantner Avenue School	(ongoing)
000114 - Grade 12 at ECLC, Ho-Ho-Kus	(ongoing)
103094 – Grade 3 at Gilbert Avenue School	(initial)

- D. The superintendent recommends that the board of education confirm/approve speech evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$275 per evaluation, last year's cost was the same, services provided by Diane Bates, 12 Moro Terrace, Wayne 07470:

106353 - Kindergarten at Sixteenth Avenue School	(initial)
001048 – SLD Grade 7 at Banyan School	(ongoing)
106437 – Pre-K	(ongoing)
104834 - Pre-K at Sixteenth Avenue School	(ongoing)
104698 – Pre-K at Sixteenth Avenue School	(ongoing)

- E. The superintendent recommends that the board of education confirm/approve psychiatric evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$450 per evaluation, last year's cost was the same, services provided by Dr. Gauderer, Cedar Hill Medical Center, 541 Cedar Hill Avenue, Wyckoff 07481:

001164 - MD Grade 3 at Gantner Avenue School	(ongoing)
001048 - SLD Grade 7 at Banyan School	(ongoing)
104665 – Grade 11 at Memorial High School	(initial)
103094 – Grade 3 at Gilbert Avenue School	(initial)

- F. The superintendent recommends that the board of education confirm/approve neuropsychiatric evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$450 per evaluation, last year's cost was the same, services provided by Dr. Gauderer, Cedar Hill Medical Center, 541 Cedar Hill Avenue, Wyckoff 07481:

104709 - SLD Grade 11 at Memorial High School	(ongoing)
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- G. The superintendent recommends that the board of education confirm/approve psychological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$415 per evaluation, last year's cost was the same, services provided by Catapult Learning, 106-108 Broadway, Jersey City 07306:

001493 – Grade 11 at Memorial High School (initial)

- H. The superintendent recommends that the board of education confirm/approve neurological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$400 per evaluation, last year's cost was \$350, services provided by Dr. Joseph Holahan, St. Joseph's Regional Medical Center, Child Development Center, 703 Main Street, Paterson 07503:

001048 - SLD Grade 7 at Banyan School (ongoing)
106328 - COM Kindergarten at Sixteenth Avenue School (ongoing)

- I. The superintendent recommends that the board of education confirm/approve audiological evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$567 per evaluation, last year's cost was the same, services provided by Hackensack Medical Center, WFAN Building, 30 Prospect Avenue, Hackensack 07601:

001495 – Pre-K at Gilbert Avenue School (initial)

- J. The superintendent recommends that the board of education confirm/approve physical therapy evaluation(s) for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$400 per evaluation, last year's cost was the same, services provided by Ms. Kathy Sigona, Essex Pediatric Rehab, 8 Glenwood Way, West Caldwell 07006:

104709 - SLD Grade 11 at Memorial High School (ongoing)

- K. The superintendent recommends that the board of education confirm/approve occupational therapy service(s) 2 times per week for 60 minute sessions, for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$90 per session, last year's cost was \$88, services provided by Boni Gross, OTSN, 41 Hillcrest Road, West Caldwell 07006:

001037 – OHI Grade 4 at The Forum School (ongoing)

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- L. The superintendent recommends that the board of education confirm/approve occupational therapy service(s) 2 times per week for 30 minute sessions, for district student(s) as listed below according to the New Jersey Administrative Code, Title 6A, Chapter 14, and as recommended by the Child Study Team, at a cost not to exceed \$62 per session, last year's cost was the same, services provided by Rickard Rehabilitation Services, 500 Eastbrook Road, Ridgewood 07450:

001045 – MD Grade 3 at The Forum School (ongoing)

- M. The superintendent recommends that the board of education confirm/approve out-of-district placement(s) and/or continuation of placement(s), as listed below:

THE WINDSOR LEARNING CENTER, Pompton Lakes

Effective: 10/19/09 through 6/24/10

Cost: \$55,645.00

104257 - OHI Grade 1 at Windsor Learning Center, Pompton Lakes (ongoing)

BEACON SCHOOL, Shawnee-On-Delaware

Effective: 10/29/2009 through 6/30/2010

Cost: \$18,900.00 pro rated via Hackettstown High School

103316 - OHI Grade 8 from Benway School, Wayne (change in placement)

- N. The superintendent recommends that the board of education confirm out of district placement and related services as per settlement agreement, as listed below:

A STEP AHEAD PROGRAM, LLC

Effective: 9/3/2009 through 9/30/2009

Cost: \$6,880.00

105623 - Autistic Grade Pre-K at Child Development Clinic, Basking Ridge (ongoing)

3. **GENERAL**

Motion of Mrs. Sproviero, Seconded by Mr. DeMatteo, approving general action resolutions A through K.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mr. Bufis recused himself from that portion of item I which referred to Net Ticket Sales.

- A. The superintendent recommends that the board of education confirm/approve entering into a ***tuition contract*** with Somerset Home for Temporarily Displaced Children, for placement of one student (LO) in Bridgewater, payment of homeless student tuition and transportation to be billed by Braham House, Bridgewater, New Jersey for the 2009/2010 school year, effective September 9, 2009, at a rate of \$36 per hour, in

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accordance with N.J.S.A. 18A:7B-12 and N.J.A.C. 6A17-2.3 as attached.

- B. The superintendent recommends that the board of education confirm/approve entering into a ***tuition contract*** with Hackensack Board of Education, for one student (MR) in Hackensack Public School District, payment of student tuition and transportation to be billed by Hackensack Public Schools for the 2009/2010 school year, effective October 13, 2009, through June 30, 2010, at a tuition cost of \$13,550.00, in accordance with N.J.S.A. 18A:7B-12 and N.J.A.C. 6A17-2.3, as attached.
- C. The superintendent recommends that the board of education confirm/approve the ***guest speaker(s)*** request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, during the 2009/2010 school year, as listed below, and as attached:

Lou Lento
OSHA Representative
Grade 12 students in Cooperative Education
(January 27, 2010)

Vivian Cleffi
Berkeley College
Grade 12 students in Cooperative Education
(December 9, 2009)

Anita Jones
Berkeley College
All grade 9 students
(May 19, 2010)

Anita Jones
Berkeley College
Grade 9 students in Computer Application Classes)
(March 24, 2010)

- D. The superintendent recommends that the board of education confirm/approve the ***meeting schedule*** request(s) from Dr. Helen Berman, Director of Special Services, for Elmwood Park Parent’s Advisory Group for special education parents, during the 2009/2010 school year, as listed below:

ELMWOOD PARK PARENT’S SPECIAL EDUCATION ADVISORY GROUP
(MEMORIAL HIGH SCHOOL MEDIA CENTER)
November 10, 2009
December 9, 2009
February 17, 2010

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- E. The superintendent recommends that the board of education confirm/approve the *activity(s)* request(s) from Mr. Thomas Fedor, Gilbert Avenue School Principal, for the 2009/2010 school year, as listed below:

FAMILY READING NIGHT
(Gilbert Avenue Home & School Association)
(Grades K-5 Students and Parents)
December 3, 2009

- F. The superintendent recommends that the board of education confirm/approve the *activity(s)* request(s) from Mr. Stephen Bender, Gantner Avenue School Principal, for the 2009/2010 school year, as listed below:

SCHOOL PICTURE RE-TAKES
(Grades Pre-K-5)
November 30, 2009

- G. The superintendent recommends that the board of education confirm/approve the *activity(s)* request from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below:

SHAKESPEARE LIVE
(Grades 11 and 12 Students)
Dates to be determined

LAL 4 HONORS CHILDREN'S BOOK PROJECT
(LAL 4 Honors Students and Elementary School Students)
TBD – First Week of June

YOUR TICKET TO THE FUTURE
(Grade 9 students to sign diploma certificate)
Date to be determined

SADD - STUDENTS AGAINST DESTRUCTIVE DECISIONS
(Grades 9-12 Students)
January, 2010

ASIAN AMERICAN CLUB
(Grades 9-12)
November 2009 through June 2010

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- H. The superintendent recommends that the board of education confirm/approve the *activity(s)* request from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year as listed below and, as attached:

WINTER SPORTS SCHEDULES

- I. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr. Richard Tomko, Interim Assistant Superintendent for Curriculum & Instruction/Memorial High School Principal, for the 2009/2010 school year, as listed below:

HOLIDAY WREATH SALE
(Elmwood Park Memorial High School Cheerleaders)
November 25, 2009 through December 31, 2009

GIFT CARD HOLIDAY SALE
(Elmwood Park Memorial High School Cheerleaders)
November 25, 2009 through December 31, 2009

JUNIOR CLASS CHOCOLATE BAR SALE
(Grade 11 students)
November 25, 2009 through December 22, 2009

SOFTBALL TAG DAY
(Members of the Girls Softball Team)
December 5, 2009

NETS TICKET SALES AT HIGH SCHOOL FOOTBALL GAME
(Project Graduation)
November 7, 2009

PEER LEADERS CHOCOLATE BARS SALE
(Grade 11 and 12 students)
January 4, 2010 through March 30, 2010

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- J. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr. Lawrence DeSantis, Memorial Middle School Principal, for the 2009/2010 school year, as listed below:

WINTER HOLIDAY MESSAGES
(Middle School Peer Leaders Club)
(Grade 6-8 students)
December 2009, through February 2010

COUNTING CANDY JAR
(Middle School Math Club)
(Grade 6-8 students)
December 9, 2009 through December 22, 2009

- K. The superintendent recommends that the board of education confirm/approve the *fundraiser(s)* request(s) from Mr. Thomas Fedor, Gilbert Avenue School Principal, for the 2009/2010 school year, as listed below:

FAMILY FUN NIGHT, ELMWOOD PARK DINER
(Gilbert Avenue Home & School Association)
TBD

Motion of Mr. Bufis, Seconded by Mrs. Sproviero, approving general action resolutions L through R (Item M as amended).

Vote: Approved unanimously by roll call vote of the members present.

- L. The superintendent recommends that the board of education confirm/approve the submission of (IDEA 2009) Individual Disabilities Education Act, Grant Application, which has been completed through the (EWEG) Entitlement Web Enabled Grant system, as attached.
- M. The superintendent recommends that the board of education confirm/approve the submission of ARRA IDEA 2009/2011 Grant Application, as attached.
- N. The superintendent recommends that the board of education confirm/approve the New Jersey Quality Single Accountability Continuum (N.J.Q.S.A.C.) District Performance Reviews (DPR's), as attached.
- O. The superintendent recommends that the board of education confirm/approve the second reading of policy 3326, payment for Goods and Services, as attached.
- P. The superintendent recommends that the board of education confirm/approve the following changes to regulation 4118.23, Personnel Dress Code, as attached.

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- Q. The superintendent recommends that the board of education confirm/approve the curriculum guide listing for Grades K-12, for the 2009/2010 school year, as submitted:

21st Century Life and Career

- R. The superintendent recommends that the board of education confirm/approve the *field trip(s)* as listed below:

<u>MEMORIAL HIGH SCHOOL:</u>	Emelda Spence
ACTIVITY:	Farleigh Dickinson University
LOCATION:	Teaneck, New Jersey
DATE:	January 6, 2010
TIME:	9:15 a.m. – 12:30 p.m.
PARTICIPANTS:	(20) Grade 11 & 12 Students
CHAPERONES:	1 female/1 male
TRANSPORTATION:	District Bus (1)

<u>MEMORIAL HIGH SCHOOL:</u>	Regine Hevner
ACTIVITY:	Peer Leadership Conference
LOCATION:	Ocean Place Resort, Long Branch, N.J.
DATE:	February 5, 2010 through February 7, 2010
TIME:	9:15 a.m. – 4:00 p.m.
PARTICIPANTS:	(20) Grade 11 & 12 Students
CHAPERONES:	2 females
TRANSPORTATION:	A&S Transportation

<u>MEMORIAL HIGH SCHOOL:</u>	Corinne DiMartino
ACTIVITY:	Six Flags Great Adventure (Physics Day)
LOCATION:	Jackson, New Jersey
DATE:	April 30, 201
TIME:	8:15 a.m. – 4:00 p.m.
PARTICIPANTS:	(43) Grade 11 & 12 Students
CHAPERONES:	3 male/1 female
TRANSPORTATION:	Charter Master

<u>MEMORIAL HIGH SCHOOL:</u>	Ira Wallin
ACTIVITY:	North Jersey Academic Championship
LOCATION:	Leonida High School, Leonida, New Jersey
DATE:	December 12, 2009
TIME:	7:30 a.m. – 5:00 p.m. (approximately)
PARTICIPANTS:	(9 to 12) Grade 12 students
CHAPERONES:	1 male
TRANSPORTATION:	District Bus (1)

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<u>GANTNER AVENUE SCHOOL:</u>	M. Sabina, J. Reeves, D. Koney
ACTIVITY:	Jenkinson’s Aquarium
LOCATION:	Point Pleasant, New Jersey
DATE:	December 10, 2009
TIME:	9:00 a.m. – 2:30 p.m.
PARTICIPANTS:	(59) Grade 5 Students
CHAPERONES:	11 females
TRANSPORTATION:	A&S Transportation

2. PERSONNEL

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving addendum personnel action resolution M.

Vote: Approved unanimously by roll call vote of the members present.

M. The superintendent recommends that the board of education confirm/approve the *contract(s)* for *Kathleen Monahan*, Accountant, as listed below:

2009-2010 - \$80,544
2010-2011 - \$83,766

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving addendum personnel action resolution N.

Vote: Approved unanimously by roll call vote of the members present.

N. The superintendent recommends that the board of education *rescind* that portion of the 2009/2010 personnel recommendations which pertains to Ms. Carole Wicks, Confidential Executive Secretary, and the indicated tenure symbol, *T*, appearing in the tenure date column.

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M. APPROVAL OF MINUTES

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving action resolution M1, approval of Minutes, as amended.

Vote: Approved unanimously, as amended, by roll call vote of the members present.

M1. BE IT RESOLVED: that the minutes of the following meeting be approved:

Regular Meeting - October 20, 2009

F. FINANCIAL

Motion of Ms. Pellegrine, Seconded by Mr. DeMatteo, approving action resolutions F1a and F1b, financial reports.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mrs. Sproviero, who recused herself from a vote due to a conflict of interest.

F1a. BE IT RESOLVED: that the following 2009-2010 reports, attached, are accepted and approved for filing and audit:

**Board Secretary's Reports/October
Transfer Report/October**

F1b. BE IT RESOLVED: that the following 2009-2010 reports, attached, are accepted and approved for filing and audit:

Treasurer of School Monies Report/October

F2. Issuance of Purchase Orders

Motion of Ms. Pellegrine, Seconded by Mr. DeMatteo, approving action resolution F2, Issuance of Purchase Orders.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED: that the Elmwood Park Board of Education, based upon the recommendation of the business administrator, confirms the action of the secretary in having issued purchase orders since the last regular meeting of the board, as attached.

F3. Confirmation of Bills and Warrants

Motion of Ms. Pellegrine, Seconded by Mr. Bufis, approving action resolution F3, Confirmation of Bills and Warrants, as amended, and attached.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED: that, based upon the recommendation of the superintendent and business administrator, the bills payable from JPMorgan Chase Board of Education General Account, which were reviewed by Finance Committee be confirmed for payment.

F4. Stipend and Overtime Payroll Confirmation

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving action resolution F4, Stipend and Overtime Payroll Confirmation.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator in issuing the stipend payroll for October; and

BE IT FURTHER RESOLVED:
 that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator and the superintendent in issuing overtime and per diem vouchers received and made payable for October, as attached.

F5. Acknowledgment of Student Activity Account Balances

Motion of Mr. Cannizzo, Seconded by Mr. Bufis, approving action resolution F5, Student Activity Account Balances.

Vote: Approved unanimously by roll call vote of the members present.

BE IT RESOLVED: that, upon the recommendation of the board secretary/business administrator, the board acknowledges student activity account balances for period ending October 2009, as attached.

G. GENERAL

G1. Use of Facilities – Approvals

Motion of Mr. Bufis, Seconded by Mrs. Sproviero, approving action resolution G1, Approve Use of Facilities.

Vote: Approved unanimously, with additional item inserted, by roll call vote of the members present.

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy #1330, as attached.

G2. School Bus Emergency Evacuation Drill Report/Gilbert Avenue School

Motion of Mr. Bufis, Seconded by Mr. DeMatteo, approving action resolution G2, School Bus Emergency Evacuation Drill Report/Gilbert Avenue School.

Vote: Approved unanimously by roll call vote of the members present.

BET RESOLVED: that the Elmwood Park Board of Education hereby authorizes that the attached Bus Emergency Evacuation Drill Report for Gilbert Avenue School be reflected in official board minutes of this meeting.

G.3 Submission of the Comprehensive Annual Financial Report and Corrective Action Plan for June 30, 2009

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving general action resolution G3, Comprehensive Annual Financial Report and Corrective Action Plan.

Vote: Approved unanimously by roll call vote of the members present, with the exception of Mrs. Sproviero, who recused herself from the vote.

**DRAFT SUMMARY MINUTES – REGULAR MEETING – NOVEMBER 24, 2009
ELMWOOD PARK BOARD OF EDUCATION
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By motion of Ms. Pellegrine, seconded by Mr. Cannizzo, the meeting was adjourned at 9:40 p.m.

I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on November 24, 2009, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

William P. Moffitt